



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, February 4, 2013 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	03/18/2013

MEMBERS PRESENT

Florienda Scott-Cobb, Professional Member, **Vice President**
Sandra Bisgood, Public Member, **Secretary**
Fran Franklin, Professional Member
Yen-Anh Gibson, Public Member
Rochelle Mason, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Kyla Teed, Public Member
Philip Thompson, Professional Member

ALSO PRESENT

Sandhya Celestin, Delaware State University
Cassandra Davis, DSCYF
Zaira Davis, NASW
Candace Donovan, Delaware State University
Waverney Herbert, Child Inc.
Leta Parker, Delaware State University
Dr. Marlene Saunders, Delaware State University
John Shuford, NASW

CALL TO ORDER

Ms. Scott-Cobb called the meeting to order at 9:12 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the January 7, 2013, minutes for approval. Dr. Franklin made a motion, seconded by Ms. Bisgood, to approve the minutes with changes. Motion unanimously carried.

FORMAL HEARINGS

Proposal to Deny Hearing for Starlin Gibbs (9:30 a.m.) (*Cancelled)

Ms. Williams advised the Board that Mr. Gibbs' requested that his hearing be cancelled.

Proposal to Deny Hearing for Teresa Sharpe (10:00 a.m.)

Ms. Williams advised the Board that Ms. Sharpe contacted the office this morning and will not be able to attend the hearing today. Ms. Sharpe requested that her hearing be rescheduled for the March 18, 2013 meeting. The Board granted Ms. Sharpe's request to have her hearing rescheduled.

NEW BUSINESS

Review Request for Hardship Extension – Sharon Cooper

Ms. Mason made a motion, seconded by Ms. Scott-Cobb, to table Ms. Cooper's request for a hardship extension for Ms. Cooper to submit verification based on the circumstances described in the request. Motion unanimously carried.

Review Request for Hardship Extension – Beverly Jo King

Ms. Mason made a motion, seconded by Ms. Scott-Cobb, to table Ms. King's request for a hardship extension for Ms. King to submit verification based on the circumstances described in the request. Motion unanimously carried.

Review Request for Inactive Status – Maria Carroll

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Maria Carroll's request for inactive status. Motion unanimously carried.

Review Request for Inactive Status – Nicole Keller

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Nicole Keller's request for inactive status. Motion unanimously carried.

Review Request for Inactive Status – Laurel Kentfield-Ciccone

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Laurel Kentfield-Ciccone's request for inactive status. Motion unanimously carried.

Review Request for Inactive Status – Lindsey Levis

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Lindsey Levis' request for inactive status. Motion unanimously carried.

Review Request for Inactive Status – Catherine McCarthy

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Catherine McCarthy's request for inactive status. Motion unanimously carried.

Review Request for Inactive Status – Ann Spackman

Ms. Bisgood made a motion, seconded by Dr. Franklin to approve Ann Spackman's request for inactive status. Motion unanimously carried.

Status of Complaints

The Board was advised of the following:

- Case 31-01-11 – Closed
- Case 31-02-11 – Closed
- Case 31-07-12 – Closed
- Case 31-09-12 – Sent to the Attorney General's Office
- Case 31-03-12 – Sent to the Attorney General's Office

Review of Application to Sit for the ASWB Exam (Full Board Review Needed) – John Austin

Dr. Franklin made a motion, seconded by Ms. Bisgood, to table the application to sit for the ASWB Exam for John Austin, for clarification of the year he graduated with his Master's degree. Motion unanimously carried.

Review of Application to Sit for the ASWB Exam (Full Board Review Needed) – Honor Carolina

Ms. Mason made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Honor Carolina. Motion unanimously carried.

Election of President

Ms. Mason advised the Board that she is declining her nomination as president at this time.

Dr. Franklin made a motion, seconded by Ms. Mason to nominate Ms. Scott-Cobb as President. Motion unanimously carried. Ms. Scott-Cobb accepted the nomination.

Dr. Franklin made a motion, seconded by Ms. Scott-Cobb to nominate Ms. Mason as Vice President. Motion unanimously carried. Ms. Mason accepted the nomination.

UNFINISHED BUSINESS

Review Proof of Continuing Education and request to Lift Probation from Mark Thalheimer Pursuant to Final Order

The Board reviewed the continuing education documentation submitted by Mark Thalheimer. Ms. Mason made a motion, seconded by Ms. Bisgood, to accept the continuing education, and to lift Mr. Thalheimer's probation, pursuant to the Order. Motion unanimously carried.

Review Previously Tabled Application to Sit for the ASWB Exam for Jennifer Morgan

The Board reviewed the previously tabled application to sit for the ASWB Exam for Jennifer Morgan. Ms. Mason made a motion, seconded by Dr. Franklin to approve Ms. Morgan to sit for the exam. Motion unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Williams advised the Board that she and Dr. Franklin will be attending the ASWB's Spring Education Meeting.

PUBLIC COMMENT

There was no public comment.

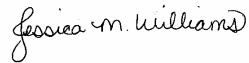
NEXT MEETING

The next meeting will be held on March 18, 2013 at 9:00 a.m. in Conference Room B.

ADJOURNMENT

Ms. Mason made a motion, seconded by Ms. Bisgood, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 9:37 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners